NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
FULL COMMISSION/EXECUTIVE BOARD MEETING
Thursday, March 19, 2015, 9:00 A.M.
6100 Southport Road, Portage, Indiana

DRAFT AGENDA

I. Call to Order and Pledge of Allegiance – Blair Milo, Chair 9:00 a.m.

II. Appointments to the NIRPC Board 9:01 a.m.

III. Approval of Minutes of January 15, 2015 Full Commission Meeting Pages 1-7 9:03 a.m.

IV. Introduction: Mike Noland, General Manager, South Shore – NICTD’s Strategic Plan for the Future 9:04 a.m.

V. Report of the Chair – Blair Milo
   • NIRPC Committees 9:20 a.m.

VI. Report of the Executive Director – Ty Warner
   • Report on the National Association of Regional Councils (NARC) Conference
   • Staff Service Award 9:25 a.m.

VII. Finance & Personnel Committee – Roosevelt Allen, Jr., Chair Pages 8-22
   a) Kankakee River Basin Commission Agreement Pages 11-13 9:30 a.m.
   b) South Shore Clean Cities Agreement Pages 14-22

VIII. Environmental Management Policy Committee – Geof Benson Pages 23-24 9:35 a.m.

IX. Legislative Committee – Tom McDermott 9:40 a.m.

X. Transportation Policy Committee, Stan Dobosz, Vice-Chair Pages 25-38
   a) Action on Resolution 15-07 – Amendment #34 to the FY 2014-2017 Transportation Improvement Program – Belinda Petroskey Pages 27-29
   b) Action on Resolution 15-08 Amendment # 33 to the 2014-2017 Transportation Improvement Program – Gary Evers Pages 30-33
   c) Action on Resolution 15-09 Amendment #35 to the 2014-2017 Transportation Improvement Program – Gary Evers Pages 34-38

XI. INDOT, Rick Powers, La Porte District Director 10:05 a.m.

XII. Northwest Indiana Economic Development District, Roosevelt Allen, Jr. 10:10 a.m.

XIII. Other Business 10:15 a.m.

XIV. Public Comment 10:20 a.m.

XV. Announcements 10:25 a.m.

XVI. Adjournment 10:30 a.m.
The Northwestern Indiana Regional Planning Commission (NIRPC) prohibits discrimination in all its programs and activities on the basis of race, color, sex, religion, national origin, age, disability, marital status, familial status, parental status, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual’s income is derived from any public assistance program.
NIRPC Full Commission Meeting
NIRPC/Forum Building, Portage, IN
January 15, 2015

Minutes

Chairman Brian Snedecor called the full Commission meeting to order at 9:06 a.m. with the Pledge of Allegiance.

Commission members present included Roosevelt Allen, Jr., Geof Benson, Robert Carnahan, Tom Clouser, Anthony Copeland, Jon Costas, Dave Decker, Jeff Decker, Stan Dobosz, Bill Emerson, Jr., Don Ensign, Karen Freeman-Wilson, Jeff Freeze, Jeff Good, Michael Griffin, Richard Hardaway, Tom McDermott, Roger Miller, Blair Milo, Rich Murphy, Diane Noll, Randy Novak, Lori Reno, Chris Salatas, Bob Schaefer, Tom Schmitt, Joe Simonetto, Brian Snedecor, James Snyder, Greg Stinson, Jim Ton, George Topoll, Dave Uran and Jamal Washington.

Others present included Rick Marquis, Justin Mount, Joyce Newland, Rick Powers, Karen Bobo, Dave Shafer, Rebecca “Sis” Williams, David Wright, Julia Surber, Val Gomez, Greg Falkowski, Ray Dumbrys, Deb Backhus, John Swanson, Mary Kay Swanson, Holly Strains, Carole Carlso, and Keith Benman; and Tony Greep, Federal Transit Administration, Region 5 via conference phone.

Staff present included Ty Warner, Steve Strains, Angie Hayes, Dave Hollenbeck, Mitch Barloga, Belinda Petroskey, Kathy Luther, Jody Melton, Gary Evers, Jack Eskin, Sarah Geinosky, Stephen Sostaric, Scott Weber, Gabrielle Biciunas and Mary Thorne.

**Appointments:** Dave Hollenbeck announced the following appointments to the NIRPC Commission: Richard Hardaway for the Town of Merrillville, Jeff Good for the Porter County Commission, Bob Carnahan for the Town of Cedar Lake, Jamal Washington for the Lake County Council, Jeff Freeze for the Town of Burns Harbor, George Topoll, Union Township Trustee, Randy Novak for the La Porte County Council, and Chris Salatas for the Town of Lowell.

**Approval of Minutes:** The minutes of the December 18, 2014 meeting were approved on a motion by Geof Benson and a second by Anthony Copeland.

**Report of the Chair:**
Ty Warner said Norman E. Tufford was the first Executive Director at NIRPC and NIRPC presents an award to those who not only serve NIRPC but the entire region. He announced the Norman E. Tufford Award recipient this year as John Swanson, who provided an important connection and enhanced communication between Northeast Illinois and Northwest Indiana. He has continued to serve the region as President of Catholic Charities and on the Shirley Heine Land Trust board. John Swanson said he had known Norman Tufford personally, and thanked the Commission for their work as well in making this a better region for all residents.
Brian Snedecor said the Nominating Committee consisted of Blair Milo, Geof Benson, Tom McDermott, Brian Snedecor and Ty Warner. The recommendations being nominated for the slate of officers and executive board members for 2015 are:

- Chairman: Blair Milo
- Vice-Chair: Jim Ton
- Treasurer: Roosevelt Allen, Jr.
- Secretary: Bob Schaefer

Executive Board Members are:

- Lake County: Michael Griffin
- Lake County: Anthony Copeland
- La Porte County: Dave Decker
- La Porte County: Richard Murphy
- Porter County: Don Ensign
- Porter County: Greg Stinson
- Governor’s Appointee: Ed Soliday
- Immediate Past Chair: Brian Snedecor

Election of Officers/Executive Board: Randy Novak motioned to approve the 2015 slate of officers; George Topoll seconded; motion carried.

Brian Snedecor thanked the Commission for the opportunity to serve as Chairman and remarked on the importance of attending these meetings as well as the committee meetings in order to be able to conduct the important business of NIRPC. He then turned the gavel over to Blair Milo.

Ty Warner presented Brian Snedecor with a plaque for his service as Chair for going above and beyond in his service to NIRPC and the region through sometimes difficult matters.

Blair Milo added that it was great working with the Commission and the committees. She said her goals for the year include keeping the meetings on point, improving transparency and helping people in following the processes and to make the region a better place for everyone.

The schedule of NIRPC Commission meetings for 2015 as well as a list of committees was available in the packet of materials. Ty Warner announced that due to the build out of the NIRPC offices, meetings in February and March will likely be held at locations other than NIRPC. The next full Commission meeting is in April and we should be able to meet at NIRPC.

Blair Milo said that changes in committee structure are still being examined. She encouraged Commissioners to submit their preference sheets today, if possible. Ty Warner corrected the date that was on the committee sheet that the Land Use Committee meets on the third Wednesday.

Ty Warner presented a staff service award to Steve Strains, who has completed 40 years of exemplary service at NIRPC beginning in 1973 as an intern and full-time since 1974. Steve Strains commented that
at NIRPC he has worked with many of the best and brightest in the region, both staff and elected officials. Blair Milo commented that Steve has been a tremendous asset to the Commission and to the region.

Report of the Executive Director:

- Ty Warner encouraged everyone to read the NIRPC newsletter, which highlighted some very significant accomplishments in 2014. He thanked staff for all their fine work during the year, and pointed out the special interview with Steve Strains that also appears in the newsletter.
- Reconstruction of the office space will begin on February 22. The Commissioners were given their city, town and county seals, and city and town hall and county building photographs that hung on a wall at NIRPC. Due to the reconfiguration of the office, they will no longer be able to be displayed, though another way will be found to exhibit NIRPC members. Ty Warner said some staff will temporarily occupy the auditorium and February and March NIRPC meetings of any kind will be held at other venues. Regular discussions with the architect have been and are being held with NIRPC, the Northwest Indiana Forum, the Portage Redevelopment Commission and Holladay Properties.
- The next full Commission meeting is scheduled for April.
- The National Association of Regional Council's (NARC) annual Conference of Regions is being held next month. Ty Warner, the Commission officers, Geof Benson as NARC District Representative and Dave Shafer as past President of NARC will be traveling to D.C. to attend the conference.
- Rep. Ed Soliday is taking the NIRPC resolution on the change to NIRPC’s enabling legislation to the General Assembly, relative to weighted voting to be the last decennial census instead of the 2000 decennial census. Rep. Soliday is also a co-sponsor of HB 1215 to increase the amount of the Public Mass Transit Fund to $60,000,000. The NIRPC Legislative Committee will discuss this and other matters at their next meeting.
- Ty Warner thanked staff member Jack Eskin for his work. He will be leaving NIRPC to become the Deputy Director of Redevelopment for the City of Gary at the end of the month.
- With regard to the Alliance for Regional Development, NIRPC took the lead in developing a GIS tool which combines data for southeast Wisconsin, northeast Illinois, and northwest Indiana, which will be used by the private sector. This was the highlight of a summit presented last month at the Federal Reserve Bank of Chicago and will help make this part of the Midwest globally competitive in this market. Sarah Geinosky put in a large amount of time and extra hours working with Purdue’s Center for Visualization and Simulation and their Center for Regional Development, mentoring Purdue students to make this tool possible.

Presentation: Kathy Luther, NIRPC Environmental Programs Director, gave a presentation on the kickoff to the Solarize Northwest Indiana campaign, which is an augmented power source connected to the grid. Solarization programs have resulted in the creation of jobs as well as more accessibility and affordability of solar energy. Up to four communities or community partnerships within the NIRPC region will be selected to participate in the program. Significant outreach will be done and NIRPC will assist with recruitment efforts from regional environmental organizations and universities. The communities selected will work as a partner with NIRPC and the solar photovoltaic (PV) installer procured by NIRPC. The installer, which will be selected in January, will provide attractive pricing, purchase and financing options, installation services, community incentives and technical support. Training and a workshop will also be held. Pilot communities will be selected in February. The program will run 15 weeks, beginning in mid-March. An application form is included in the brochure. There have been other successful pilot programs in several states. Contact Kathy Luther for more information.
Finance & Personnel Committee: Committee Chair Jim Ton suggested that becoming a member of this Committee is the quickest crash course on the workings of NIRPC. He thanked Angie Hayes and her staff for their work with the Committee. He reported that the committee met this morning and reviewed the financial status. The budget expenditure is under 85% for 2014. What to do with old equipment relative to the build-out were discussed. Bids will be awarded on January 22. New accounting software, AccuWare, was purchased and will go live in April. Jim Ton thanked the Commission for the opportunity to serve on this Committee.

Environmental Management Policy Committee: Committee Chairman Geof Benson said the draft December minutes were in the packet. The Committee met on January 8 at the National Park Ranger Training Station and heard presentations on the Greenways and Blueways Plan and a report from the Environmental Protection Agency (EPA) on the status of the coal ash issue in The Pines.

Transportation Policy Committee:
- Stan Dobosz reported that the Transportation Policy Committee met on January 13th. The Committee heard a presentation from NIRPC staff on their updates of both the 2010 Ped and Pedal Plan and 2007 Greenways & Blueways Plan. A presentation on that topic will be made at the February Executive Board meeting. There are six actions for consideration. The first action was on Resolution 15-06 on pages 21-24, adopting the ITS Architecture update for 2015. Scott Weber described some of the elements of the Architecture and referred to the two-page frequently asked questions sheet in the packet. The entire Architecture is on the NIRPC website. In answer to a question by Michael Griffin, Scott Weber said the Architecture will be used in solicitation for projects in the long-range transportation plan. Steve Strains added that in the 2013 Planning Certification Review, NIRPC received a corrective action by the federal transportation agencies and Scott Weber did a fine job in helping to rectify this matter. On a motion by Geof Benson and a second by Greg Stinson, the Commission voted unanimously to approve Resolution 15-06 adopting the ITS Architecture update.
- The second action was on Resolution 15-01 on pages 25-27, Amendment #31 to the Fiscal Year 2014-2017 Transportation Improvement Program. Gary Evers described the amendment for changes to existing projects for the City of Hobart, Lake County and La Porte County. On a motion by Stan Dobosz and a second by Joe Simonetto, the Commission voted unanimously to approve Resolution 15-01, Amendment #31 to the FY 2014-2017 TIP.
- The third action was on Resolution 15-02 on pages 28-30, Amendment #32 to the Fiscal Year 2014-2017 Transportation Improvement Program. Gary Evers described the amendment, which would add two new INDOT projects. On a motion by Stan Dobosz and a second by Joe Simonetto, the Commission voted unanimously to approve Resolution 15-01, Amendment #32 to the FY 2014-2017 TIP.
- The fourth action was on Resolution 15-05 on pages 31-33, amending the FY 2015-2016 Unified Planning Work Program. Belinda Petroskey describe the amendment, which would include a $150,000 transit feasibility study for the City of Hobart, utilizing $120,000 in federal funds with a $30,000 local match. Brian Snedecor added that the demand for public transit is growing and we have to be prepared to meet that need. On a motion by Stan Dobosz and a second by Joe Simonetto, the Commission voted unanimously to approve Resolution 15-05, amending the FY 2015-2016 Unified Planning Work Program.
The fifth action was on Resolution 15-04 on pages 34-36, amending the FY 2015-2016 Unified Planning Work Program. Belinda Petroskey described the amendment that would include a $150,000 transit feasibility study for the City of Portage, utilizing $120,000 in federal funds with a $30,000 local match. James Snyder commended Valparaiso for their work with public transportation and invited other communities to work together to share the cost of provided public transportation to the region. On a motion by Stan Dobosz and a second by Joe Simonetto, the Commission voted unanimously to approve Resolution 15-04, amending the FY 2015-2016 Unified Planning Work Program.

The final action was on Resolution 15-03 on pages 37-39, Amendment #30 to the FY 2014-2017 Transportation Improvement Program. Belinda Petroskey described the amendment that would include the transit feasibility studies for both the City of Hobart and the City of Portage. Stephen Sostaric added that a 30-day public comment period was held between December 10 and January 9. Five favorable comments were made, and the positive comment report was provided today in matrix format which reflects the newly adopted Public Participation Plan. The matrix makes it easier to see the break-out of information as required in the Plan. In addition to some residents of the region, comments were provided by the City of Valparaiso’s transit manager and the coordinator with the Indiana Citizens Alliance for Transit. On a motion by Stan Dobosz and a second by Greg Stinson, the Commission voted unanimously to approve Resolution 15-03, amending the FY 2014-2017 Transportation Improvement Program.

The next meeting of the Transportation Policy Committee is scheduled for 9:00 a.m., Tuesday, February 10th.

**Indiana Department of Transportation:** Rick Powers reported that INDOT is waiting to hear on the Illiana, which was suspended by new Illinois Governor Bruce Rauner along with planning and development of other major road projects pending his review. Issues Rick Powers discussed or was asked about were the recent breakdown of some INDOT plow trucks resulting in trucks being sent in from other parts of the State; the desire for the Cline Avenue Bridge to be built to improve traffic and safety on local roads; and the matter of lights along the Borman Expressway not working, and lack of reflectors on the Borman and other roads. Rick Powers said copper thieves were responsible for the lack of adequate expressway lighting. Karen Freeman-Wilson commented that a concerted effort should be made by all communities through the regional STOP team to help stop the thefts. Dave Uran commented on damaged and unreplaced median safety cable barriers on I-65. Tom McDermott concurred, and commented that safety barriers should be in place on other multi-lane highways throughout the state, citing an example of a recent traffic fatality on the Indiana Toll Road due to the driver texting and crossing over into oncoming traffic. He added that the next NIRPC Legislative Committee, which he chairs, will meet on January 16 at 10 a.m. will discuss the issue of making median safety barriers mandatory in the State of Indiana. Blair Milo closed the discussion, and suggested anyone with questions contact Rick Powers directly.

**Northwest Indiana Economic Development District (NWIEEDD):**
Roosevelt Allen, Jr. reported that the NWIEEDD met on December 11 and received a response to their RFP for a District Director from Indianapolis-based Ratio. A subcommittee was created to interview their candidate, Matt Ruff. At a subsequent meeting the NWIEEDD reconciled the differences in the RFP and his response. The NWIEEDD entered into a contractual agreement after getting approval from Patricia Overall of the U.S. Economic Development Administration (EDA). As the Director, Matt Ruff’s three
primary functions are to obtain official district designation, maintain and update the Comprehensive Economic Development Strategy (CEDS) and assist smaller units of government in obtaining federal grants from the EDA.

Other Business:
- Tom McDermott said the Legislative Committee meets on call, more often during the legislative session. The first meeting is tomorrow at 10 a.m. to discuss cable strip barriers, the Regional Development Authority (RDA) changes, HB 1215 the increase in Public Mass Transportation Funds (PMTF) and any federal issues. All are invited to attend.
- Robert Carnahan said the Indiana Bicentennial Commission is now being implemented. A lot of communities already started doing things. He invited every Lake County elected official to come to the 16 Plus meeting on January 23 at 9 a.m. at the Town of Schererville. As part of Indiana’s Bicentennial in 2016 a torch will be carried throughout every county. Blair Milo commented that La Porte County has a group involved in bicentennial events.
- Roosevelt Allen, Jr. said he and Dave Decker have formed an agreement between Lake County and La Porte County to pursue obtaining the Indiana Toll Road lease. Dave Decker said government does work when you want it to work. He thanked Lake County for its support and participation.
- Ty Warner said the new Commissioners have received information packets.

Announcements:
- Belinda Petroskey said the first meeting of the Triangle Transit Service between Michigan City, the City of LaPorte and Purdue North Central in Westville will be held on January 29 at 9:00 a.m. at Michigan City City Hall. Blair Milo added that the scheduled start date of service is February 2. Three of the four Commissioners instrumental in getting this service were present: Blair Milo, Rich Murphy and Dave Decker.
- Gary Evers said a Notice of Funding Availability (NOFA) was issued and the deadline is February 13 for the $13.5 million in Congestion Mitigation and Air Quality (CMAQ) funding and $9.9 million in Highway Safety Improvement Program (HSIP) money in Lake and Porter, $3.7 million in STP Group 2 in La Porte County as well as HSIP and CMAQ funds. NIRPC will be meeting with La Porte County stakeholders and a list of what was submitted for that solicitation will be listed at the March Transportation Policy Committee meeting. This is the last chance to obtain funding for alternative fuel, as Congress did not extend funding for that.
- David Wright, GPTC announced their 2014 annual report. It was a good year with service expansion from 8 to 10 communities and added vehicles.
- The Commissioners were reminded to turn in their Committee Preference Forms.

Public Comment on Agenda Items:
- No requests for public comment were made.

Hearing no other business, on a motion by Geof Benson and a second by Dave Decker, Blair Milo adjourned the meeting at 10:50 a.m.

A Digital MP3 of this meeting is filed. Contact Mary Thorne at the phone or email below should you wish to receive a copy of it. DVD recordings will be available once they are received by NIRPC from the videographer.
For requests for alternate formats, please contact Mary Thorne at NIRPC at (219) 763-6060 extension 131 or at mthorne@nirpc.org. Individuals with hearing impairments may contact us through the Indiana Relay 711 service by calling 711 or (800) 743-3333.

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FINANCE AND PERSONNEL COMMITTEE

Meeting Agenda
Thursday
March 19, 2015
8:00 a.m.

NIRPC Office
Portage, Indiana

1. Call to Order
3. Review of Financial Status
4. Approval of Claims Register
5. Kankakee River Basin Commission Agreement
6. South Shore Clean Cities, Inc. Agreement
7. Employee Handbook Changes
8. Accounting Software Update
9. Building Improvement Status Update
10. Other Business
11. Adjournment

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Requests for alternate formats please contact Angie Hayes at (219) 763-6060 extension 104 or ahayes@nirpc.org. Individuals with hearing impairments may contact us through the Indiana Relay 711 service by calling 711 or (800) 743-3333.
NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

FINANCE AND PERSONNEL COMMITTEE

January 15, 2015
NIRPC Offices
Portage, Indiana

Members Present
Jim Ton
Diane Noll
Jeff Dekker
David Uran

Staff and Others Present
Ty Warner
Angie Hayes
Kelly Wenger
David Hollenbeck

Members Absent
Roosevelt Allen, Jr
Anthony Copeland
Blair Milo

Call to Order

The meeting was called to order at 8:02 a.m. by Jim Ton.

Approval of Minutes

Upon a motion by Jeff Dekker, the Committee approved the minutes of the December 11, 2014 meeting.

Review of Financial Status

Angie Hayes presented the financial report. At this time there are no cash issues to report. Staff are working diligently to complete year end reports. All of the 2014 county distributions were received with the exception of the second half payment from LaPorte County. The Budget to Actual with Cash Variance and General Fund Expenditure reports were presented to the Committee. The total expenditures of the period ending December 31, 2014 are at 84.45%.

Approval of Claims Register

Kelly Wenger presented the claims register to the Committee for approval. Upon a motion by David Uran, seconded by Jeff Dekker, the Committee approved the claims register.

Equipment Disposal

Angie Hayes requested approval for a plan from the Committee for the disposal of office equipment currently in use by the staff that will no longer be needed after the build out is completed. The architect is currently putting together a list of disposal items. Upon a
motion by David Uran, seconded by Diane Noll, the Committee authorized Angie Hayes and David Hollenbeck to properly dispose of identified equipment within the proper legal requirements.

Regional Bus Authority (RBA) Funds

David Hollenbeck presented to the Committee the distribution of the remaining RBA funds. Through collaboration with the Indiana State Board of Accounts, RBA Executive Director Tim Brown, and RBA President Richard Hardaway these funds were forwarded to NIRPC for allocation to NIRPC subrecipients for transit related activities associated with the disabled community. Staff will consult with David Hollenbeck and bring eligible expenses back to the Committee for review.

Angie Hayes informed the Committee that there is just over $9,000 in the Regional Bus Authority’s capital holding account from the disposition proceeds of FTA funded vehicles. This money is restricted for other FTA capital purchases. Upon a motion by Jeff Dekker, seconded by David Uran, the Committee approved the distribution of these funds to NIRPC subrecipients for allocation with the recommendation that the funds be apportioned amongst operators in relationship to ridership numbers.

Accounting Software Update

Angie Hayes updated the Committee regarding the accounting software. The original beginning date was January 1 however that has been revised to an April start. Extensive accounting system changes to the chart of accounts that has delayed the implementation of the new accounting software. Staff is submitting all state required forms to be generated by the accounting software to the State Board of Accounts for approval.

Building Improvement Status

Ty Warner discussed the building improvement status with the Committee. Bid openings for the construction took place on January 14th and are expected to be awarded at the January 22nd meeting. At this time demolition is scheduled to start on February 20th and construction will take six to eight weeks. No meetings will be held at NIRPC during the construction phase.

Other Business

There was no other business to discuss.

Adjournment

There being no further business, the meeting adjourned at 8:52 a.m.
AGREEMENT BETWEEN THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION AND THE KANKAKEE RIVER BASIN COMMISSION FOR THE PROVISIONS OF GENERAL SERVICES

BY AGREEMENT MADE AND ENTERED INTO, on the date hereinafter written, by and between the NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION, hereinafter referred to as "NIRPC" and the KANKAKEE RIVER BASIN COMMISSION; hereinafter referred to as "KRBC" under the terms and conditions hereinafter set forth, the following is hereby agreed:

A. NIRPC shall provide the KRBC services and assistance as is required by the KRBC to carry out its purposes under its enabling statute. NIRPC shall assign Jody Melton to service in the capacity as Director of the Kankakee River Basin Commission. NIRPC shall be compensated six thousand seven hundred forty-six dollars ($6,746) per month for services provided by this staff member. This amount is intended to cover salary and fringe benefit costs. Should the need arise to replace this staff member during the course of this Agreement; it will be done with the mutual consent of both parties to this Agreement. Should the Director of the KRBC receive a salary increase during the course of the Agreement, the amount charged will be increased on a basis equivalent to such an increase.

B. In conjunction with the above designated staff, NIRPC shall provide adequate office space and furnishings for their use and make available use of all common facilities within the overall NIRPC offices such as conference and meeting rooms, hallways, restrooms, etc.; the provision of basic utilities such as gas, electric and water; and the provision of reception services including the answering of telephones and greeting of visitors. For these services the KRBC shall pay NIRPC four hundred ten dollars ($410) per month.

C. NIRPC shall provide the following financial management assistance to the KRBC and shall be compensated for such service by the KRBC at the rate of seven hundred twenty-five dollars ($725) per month:

1. Aid the KRBC in preparation of its budget, and provide accounting services for the receipt, investment and disbursal of its funds, all in accordance with applicable State Board of Accounts guidelines, statute, and guidelines set out by the Commission herein or otherwise.

2. Deposit KRBC funds in the name of the KRBC and in depositories designated by the KRBC.
3. Disburse KRBC funds only upon authorization to do so by the KRBC and presentation of a State Board of Accounts standard claim form signed by at least two (2) Commission members and approved by the KRBC. Checks shall be drawn from an account in the KRBC’s name and shall be signed by two authorized officials.

D. The KRBC and NIRPC shall work out arrangements for telephone service and equipment in a manner that is mutually agreeable and cost effective to both parties. The additional costs of the new phone system will be added to the monthly invoice once these costs have been determined but not to exceed $50 per month.

E. NIRPC shall make available to the KRBC the use of its postage machine. Actual postage cost shall be billed to the KRBC.

F. NIRPC shall make available the use of its copy machines. Use of this equipment will be billed at the rate of $5.00 per month plus $.06 per black & white copies and $.20 per copy for color copies.

G. KRBC agrees not to install within the NIRPC offices telephone, copier or facsimile equipment. Any furniture or other equipment installed shall be located within the spaces designated for the exclusive use of the KRBC.

H. NIRPC shall make available the use of its graphics and printing equipment and personnel. Graphics and printing time charges will be billed at an actual cost basis. No charge will be made for bond paper or miscellaneous printing supplies. However, special order items will be billed as material costs. Such items include, but are not limited to, metal plates, envelopes, binders, labels and other specialty items for printing and graphic work.

I. NIRPC may make available additional space or other services to the KRBC on a direct charge basis. NIRPC shall bill the KRBC for such services on a basis that is mutually agreed to by the parties. **NIRPC has provided in its 2015 calendar year budget $20,000.00 to be used as local share usage for the purposes of the Kankakee River Basin Commission.**

J. NIRPC shall provide itemized monthly billings for services performed. Payment shall be due within thirty (30) days after billing.

K. This agreement may be amended by mutual agreement of the parties. Amendments shall be in writing.
L. This agreement shall be effective January 1, 2015 and terminate December 31, 2015. However, either party may terminate the agreement at an earlier date by providing a written notice of intent at least sixty (60) days prior to an effective termination date, which shall coincide with the last day of a calendar month.

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

By:

Tyson Warner
Executive Director

KANKAKEE RIVER BASIN COMMISSION

By:

Chair

Angie Hayes
Director of Finance and Administration

Jody Melton
Director
AGREEMENT BETWEEN THE NORTHEASTERN INDIANA REGIONAL PLANNING COMMISSION AND SOUTH SHORE CLEAN CITIES, INC., FOR THE PROVISION OF PROFESSIONAL EDUCATION AND TRAINING SERVICES

BY AGREEMENT ENTERED INTO by and between the Northwestern Indiana Regional Planning Commission (hereinafter referred to as the “Commission”) and South Shore Clean Cities, Inc. (hereinafter referred to as the “Contractor”), the following is mutually agreed to:

WHEREAS, the Commission submitted a request to fund a Congestion Mitigation and Air Quality public-private partnership air quality education program targeting the general public and fleet operators in January 2014; and

WHEREAS, the request specifically included South Shore Clean Cities as the Private Partner to conduct education, outreach, and training to vehicle fleet operators within Lake, Porter, and LaPorte Counties; and

WHEREAS, the project was found eligible by the CMAQ Eligibility Committee in February 2014; and

WHEREAS, the Commission has determined that public education in the form of training about the project and its air quality benefits would be highly beneficial; and

WHEREAS, Contractor has represented that it possesses the capability and expertise to provide these services in a timely manner; and

WHEREAS, the total dollars allocated for this Public Private Partnership activity within the 2015 Air Quality Public Education Work Plan are $115,625, or which $92,500 is federal funding and $23,125 is to be provided by South Shore Clean Cities as non-federal matching funds;

WHEREAS, the entire Air Quality Public Education project has been included in and approved by the Commission in the TIP;

NOW, THEREFORE, IT IS HEREBY AGREED AND UNDERSTOOD that the parties to this Agreement do mutually agree as follows:

1. **Scope of Work**: South Shore Clean Cities shall perform the services and provide the products to the satisfaction of the Commission as described in the scope of work (Attachment A to this Agreement) which is hereby made a part of this Agreement.

2. **Schedule**: All work described in Attachment A shall be conducted within the time frame beginning January 1, 2015 and completed shall be completed in total no later than Dec 31, 2015.

3. **Compensation**: The maximum total amount, which may be paid to the Contractor for services performed in conjunction with this Agreement, not to exceed $92,500, with contractor to document payment of an additional $23,125 toward activities in Attachment A.

4. **Payment Provisions**: The Commission shall reimburse the Contractor for services rendered in Attachment A upon a submission and review to the Commission of claim vouchers for work accomplished during designated period on a quarterly basis in accordance with the following procedures:

   (A) The Contractor shall submit quarterly invoices to the Commission.
   (B) The Contractor shall attach documentation of time charges and copies of receipts for all other types of charges to its invoice.
   (C) The Contractor shall include documentation of payment of additional 20% non-federal dollars toward work reported in the Quarterly Progress Report.

5. The Invoice shall be accompanied by a Quarterly Progress Report on all activities which have been performed and for which reimbursement is being claimed. Quarterly Progress Reports and Invoices are due on the dates specified in Attachment A. Otherwise the operator will wait till the next quarter for payment. The Contractor may be required to provide documentation of Non-Federal in-kind match for invoices as needed.

   (D) Following its approval of the invoice and related materials submitted the Commission shall make payment. Payment will be made within thirty days after said approval, unless issues arise with South Shore Clean Cities and or NIRPC which has the effect of delaying the Commission’s receipt of funds.
6. Modifications: This agreement shall not be modified except in writing, signed by both parties to this agreement. The parties agree that the Commission may modify ATTACHMENT A – SCOPE OF SERVICES by adding, deleting, or modifying tasks, subtasks, and schedules or the content or quantity of products to be produced by the Contractor to the extent that such modifications have no upward or downward adjustment in the total cost of this agreement. Any adjustment in total cost for the services described in this agreement shall be negotiated between the Commission and the Contractor, shall be in writing, signed by both parties, and appended to this agreement.

7. Independent Contractor: Nothing in this agreement shall be construed as creating an employer/employee relationship between the Commission and the Contractor. The Contractor understands and agrees that any and all tax liability that might be assessed on fees paid by the Commission to the Contractor is its sole responsibility.

8. Insurance: The Contractor agrees to maintain comprehensive insurance including, but not limited to, Federal, State, or Local employers' liability, workers' compensation, social security unemployment compensation, comprehensive general liability insurance and automobile liability insurance with respect to its own employees in amounts customarily maintained in its industry and agrees that any liability arising out of the services rendered hereunder shall not be limited to the Contractor insurance coverage.

9. Indemnity: The Contractor shall defend, indemnify, protect and hold harmless the Commission, its officers, directors, employees, and independent contractors from any and all liability occasioned wholly or in part by any negligent act, failure to exercise the care customary in the profession, or errors or omissions of the Contractor; including liability resulting from willful or intentional violation by the Contractor of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, quotation, reproduction, delivery, use, performance, or disposition of data furnished by the Contractor, its independent contractors, agents or employees; including any and all expenses, legal or otherwise, incurred by the Commission in defense of any claim or suit arising out of services provided under this agreement.

10. Delays: The Contractor shall perform its services with due diligence upon receipt of a written notice to proceed from the Commission. Neither party shall be responsible for delays nor failure in performance due to causes beyond the reasonable control of either party. The Contractor will notify the Commission immediately of any event that will delay deliverables and provide the Commission with a written notice thereof specifying the reasons for the delay and actions planned to compensate for the delay in performance. The Commission will not unreasonably withhold an extension to the term of this agreement.

11. Termination: This agreement may be terminated, in whole, or in part, if the Commission shall determine that such termination is in its best interests. Upon receipt of written notice of termination from the Commission, thirty (30) days thereafter, the Contractor shall discontinue performance and refrain from incurring further costs unless otherwise directed; and within thirty (30) days deliver to the Commission all data, graphics, summaries, reports, and other information and materials the Contractor has accumulated in the performance of services under the agreement, whether completed or in process.

If termination is for convenience, the Contractor shall be compensated for all services performed and reasonable costs incurred up to the effective date of termination subject to the elements of Compensation and Terms of Payment reference in other sections of this agreement.

12. Access to records: The Contractor hereby agrees to submit to the Commission, such annual or special financial and operating reports as the Commission may reasonably request. The Contractor also agrees to make available for the inspection, by any duly authorized agent of the Commission, any records, documents, leases, operation and use agreements and other instruments which affect the Operator and are pertinent to the project funded, in part, through this Agreement.

The Contractor also agrees to permit the Commission, the Indiana State Board of Accounts, U.S. Secretary of Transportation, and the Comptroller General of the United States, or their authorized representatives, to inspect
all work, materials, payrolls, and other data, and to audit the books, records, and accounts of the Contractor pertaining to the project funded, in part, through this Agreement.

13. Covenant Against Contingent Fees: The Contractor warrants that it has not:

- Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person to solicit or secure this agreement, other than a bona fide employee of the firm;
- Agreed, as an expressed or implied condition for obtaining this agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement; or
- Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee of the firm) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement.

14. Successors and Assigns: This agreement shall be binding upon the Contractor and the Commission, their successors and assigns. The Contractor shall not assign, subcontract, transfer, or otherwise dispose of any interest in this agreement without the prior written approval of the Commission.

15. Confidentiality and Data Rights: The Contractor agrees to treat as confidential all proprietary or confidential information provided by the Commission and not divulge such information to their parties, or the Contractor's employees except on a "need to know" basis.

16. Severability: Should any provision of this agreement at any time, be in conflict with any statute, administrative ruling, or regulation, or be unenforceable for any reason, then the provision shall continue in effect only to the extent that it remains valid. If any provision of this agreement becomes unenforceable, the remaining provisions of this agreement shall nevertheless remain in full force and effect.

17. Waiver and Interpretation: The failure of the Commission or the Contractor to insist upon strict adherence to any term of this agreement at any time shall not be considered a waiver. Any waiver of any term of this agreement must be in writing and signed by both parties. The Commission's determination as to the true meaning and intent of any ambiguities in the agreement shall be final and conclusive.

18. Civil Rights: The Contractor agrees that it will not discriminate against any employee or applicant for employment on the basis of race, color, creed, sex, disability, age, or national origin. The Contractor agrees to take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, sex, disability, age or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship.

19. No Federal Obligations to Third Parties: Absent the federal government's express written consent, the federal government shall not be subject to any obligations or liabilities to any sub-recipient, third party contractor, or any other person not a party to the grant agreement in connection with the performance of activities for the project. Notwithstanding, any concurrence provided by the federal government in or approval of any solicitation, sub-agreement, or third party contract, the federal government continues to have no obligation or liabilities to any party, including the sub-recipient and third party contractor.

20. Applicability of federal requirements: The Contractor agrees that it will abide by and fulfill all requirements of the federal government that are applicable to this agreement.

21. Authorized Representatives: The Commission's authorized, administrative representative for these services is Ms. Angie Hayes, Contracting Officer. The authorized technical representative for the Project is Ms. Katherine Luther, Environmental Director.

All notices required or permitted under this agreement shall be in writing and shall be deemed sufficiently served by first class mail addressed:
TO: Northwestern Indiana Regional Planning Commission  
6100 Southport Road  
Portage, Indiana 46368  
(219) 763-6060  
kluther@nirpc.org

TO: South Shore Clean Cities, Inc.  
P.O. Box 157  
St. John, IN 46373  
(219) 365-4289  
southscc@comcast.net

22. Applicable Law: This agreement shall be governed by and construed in accordance with the laws of the State of Indiana.

23. Entire Agreement: This agreement and all attachments hereto, together with any documents incorporated by reference, constitute the entire agreement between the parties. The Contractor hereby certifies that it shall comply with all provisions of this agreement. This agreement supersedes all other written or verbal agreements between the Commission and the Contractor with respect to the matters covered herein.

IN WITNESS WHEREOF, the duly authorized officers of the respective parties hereto have executed the Agreement as of this ___________ day of ______________, 2015.

South Shore Clean Cities  

BY:  
Carl Lisek, Executive Director

ATTEST:  


NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION  

BY:  
Tyson Warner  
Executive Director

ATTEST:  

Angie Hayes  
Contracting Officer
The Northwestern Indiana Regional Planning Commission (NIRPC) is contracting with South Shore Clean Cities, Inc. (Contractor) to implement aspects of the Northwest Indiana Air Quality Public Education and Outreach program focusing on diesel vehicles and fleets.

The NIRPC and SSCC relationship represents a public-private partnership project, which is an eligible activity under CMAQ. NIRPC has included the fleet education, outreach, and training activities performed by SSCC in the 2015-2016 UPWP. The Contractor has an established relationship with many private and public sector vehicle fleet operators in Northwest Indiana. They have successfully participated in a competitive CMAQ grant application process, and this activity of the partnership has been found eligible and approved by state and federal agencies responsible for these funds.

Contractual Responsibilities:

Task 1. $35,000

The Contractor will support aspects of the Northwestern Indiana Regional Planning Commission 2040 Plan relating to clean energy and alternative fuels focusing on diesel and fleet vehicle emission reductions within the scope of their existing mission and goals through continued operation and expansion of the Northwest Indiana Green Fleet Program. NWI Green Fleets 2014 focused on 6 municipalities in Lake, Porter, and LaPorte Counties. NWI Green Fleets 2015 will expand to include private diesel fleets as well as the Port of Indiana (surface vehicles only).

Green Fleet Activities include, but are not limited to the following:

a. Fleet Emission Reduction Best Management Practices and specific fleet emission reduction plans (onsite consultation), (Minimum of 6 communities; 2 from Lake, 2 Porter, 2 LaPorte County);

b. Coordinate activities with US EPA, US DOE, Argonne National Lab, IDEM and NIRPC to analyze, and develop strategies to reduce local/regional, and state barriers to emission and idle reduction policy adoption;

c. Provide model ordinances for idle reduction or related practices;

d. Educate fuel users about air quality benefits of alt fuels and alt fuel suppliers;

e. Develop general safety guidelines and recommended best practices; to ensure compliance with emission and safety regulations; to ensure properly trained techs; policy and procedures opportunities, fleet rightsizing, ordinances, etc.;

f. Deliver workshops and trainings regarding alt fuel infrastructure and vehicles emission reduction (Four at the Minimum);
g. Coordinate opportunities for First Responder Training, safe and appropriate repair, and installation of alternative fuels and refueling infrastructure;
h. Administer local/regional emission reduction recognition program(s) for fleets (SSCC annual meeting 2/15);
i. Promote comprehensive emission reduction strategy for fleet operators (i.e. idle reduction, ride sharing, transit passes);
j. Make targeted outreach presentations to local governments and/or community partners on the region’s air quality status and the health and economic development impacts of non-attainment;
k. Website (updated monthly with events/opportunities);
l. Webinars (Host a minimum of 6 webinars);
m. Assist NIRPC with transportation media campaign;
n. Present Green Fleets update monthly at Transportation Policy Management Committee, focusing on services and results obtained by participating communities.
o. NIRPC will cosponsor 50% of the Green Commuter Radio Shows;

Task 2. $50,000

The Contractor will continue to implement general education and outreach to fleet operators in the public and private sector of Northwest Indiana in support of 2040 CRP Implementation beyond the targeted Green Fleet communities. They will assist business, non-governmental organizations, and government diesel fleet operators with conversion to cleaner diesel, alternative fuel related programs, emission reducing diesel retrofits, and emission reductions through idle reduction, fuels efficiency, and best practices. This will include education and outreach on all alternative fuels and assistance for grant funding to assist in diesel emission reductions, project and program implementation and economic development in Northern Indiana, (Lake, Porter, LaPorte Counties) Implementation will include:

A. Update the contact list of responsible parties owning or operating diesel equipment – on road/off-road diesel vehicles in Lake, Porter and LaPorte County Indiana and provide an updated contact list to NIRPC twice per year;
   I. Information to be included in the contact list of fleet owners and operators should include at minimum: Owning Entity, Department, Operating Entity (if different than owner), Key decision maker of operating entity and contact information, day to day contact person of operating entity, type of entity, type of vehicles in fleet, use of fleet. If multiple fleets and departments, include contacts for all participating.

B. Meet with diesel fleet operators to explain and promote clean diesel and anti-idling opportunities
C. Identify opportunities to leverage funding and partnerships to include new clean fuel infrastructure and diesel emission reductions and related economic development opportunities;

D. SSCC will continue working with the U.S. Department of Energy, Indiana Office of Energy Development, USEPA, IDEM, American Lung Association, Partners for Clean Air, NIRPC and other agencies to increase the use and awareness of Alternative Fueled Vehicles and emission reduction programs throughout Northern Indiana.

E. Update and Provide NIRPC and the Transportation Policy Committee with the Alt Fuels Pricing Report on a quarterly basis.

F. SSCC will notify NIRPC contact list about funding opportunities for AFV projects, EV projects, refueling infrastructure and other air quality enhancements as they become available.

G. SSCC will continue to coordinate strengths with other NIRPC coalitions and groups.

H. SSCC will continue to develop relationships with key partners throughout the State of Indiana and Chicago-land.

Task 3. $5,000


Goal 100 Attendees

Task 4. $2,000

South Shore Clean Cities, Inc. will submit quarterly progress reports detailing the status of the project using report templates provided by NIRPC. In addition Quarterly Progress Tracking meetings will be scheduled.

A. January 16th for quarter ending December 31, 2014

B. April 6th for quarter ending March 31, 2015

C. July 6th for quarter ending June 30, 2015

D. October 5th for quarter ending September 30, 2015

E. January 11th 2016 for quarter ending December 31, 2015

Task 5. $500
South Shore Clean Cities, Inc. will submit a final report summarizing activities from January 1 through December 31, 2015. Through the course of this project by January 13, 2016.

Goals and Objectives

1. Support 2040 CRP through Green Fleet Initiative
   - Six Communities will progress with their written Green Fleet Plans.
   - 30 NWI Fleet operators will participate in emission reduction related training activities.
   - One First Responder Safety Training
   - 10 Green Fleet program announcements or updates provided at Transportation Policy Committee Meetings
   - Six Green Commuter Episodes to include NIRPC Initiatives
   - Two Model ordinances anti-idling and alternative energies.

2. General Fleet emission reduction assistance
   - Update database of NWI Fleet Operators two times per year
   - Share Alt Fuel/Technology pricing report four times per year

3. Fall Environmental Transportation Event
   - 100 people will attend 1st Fall Environmentally oriented transportation, recycling, energy, and economic development event.

4. Quarterly Progress Report
   - Four quarterly progress report detailing activities and progress toward in the first three tasks
   - Quarterly Progress Tracking

5. Final Report

2015 Data Reporting and Deliverables Plan

<table>
<thead>
<tr>
<th>Key Deliverables</th>
<th>Due Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Data for U.S. Department of Energy Annual Survey</td>
<td>March 2015</td>
<td>Solicit input from Stakeholders on vehicle counts and Petroleum reduction efforts for Annual Survey. This information will be shared with NIRPC</td>
</tr>
<tr>
<td>Update SSCC Website</td>
<td>Monthly -12 times</td>
<td>New events, new grants etc.</td>
</tr>
<tr>
<td>---------------------</td>
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<td>----------------------------</td>
</tr>
<tr>
<td>Newsletter</td>
<td>Monthly-12 times</td>
<td>Updates on emission reduction &amp; regional projects</td>
</tr>
<tr>
<td>Alt Fuel Price Report</td>
<td>4 times annually</td>
<td>Provide price updates on All alternative fuels in NWI</td>
</tr>
<tr>
<td>NIPRC Transportation Planning</td>
<td>12 times</td>
<td>Verbal Green fleets Program Updates at TPC</td>
</tr>
<tr>
<td>SCCC Radio Show</td>
<td>Minimum of 6 shows Annually</td>
<td>Green commuter promotion of GREEN Transportation in NWI. 89.1 FM Lakeshore</td>
</tr>
<tr>
<td>Green Region Event</td>
<td>Fall 2015</td>
<td>See Task 3</td>
</tr>
<tr>
<td>Fleet Operator Contacts</td>
<td>June 30 2015 Dec 31, 2015</td>
<td>Comprehensive list of contacts operating municipal and private fleets in NWI. Focus on Diesel equipment.</td>
</tr>
<tr>
<td>Quarterly Progress Reports</td>
<td>See above Task 4</td>
<td>See Task 4</td>
</tr>
</tbody>
</table>

**Contractual Period:** January 1, 2015 through December 31, 2015

**Project Budget:** $115,625

  - Federal Reimbursable Contractual amount: $92,500
  - Non-Reimbursable Match Amount: $23,125
ENVIRONMENTAL MANAGEMENT POLICY COMMITTEE
NIRPC Auditorium
March 5, 2015

Members/Guests Present: Geof Benson, Bob Daum, Deb Backhus, Jennifer Gadzala, Nicole Barker, Kay Nelson, Candice Smith, Richard Morrisroe, Dan Platth, Jody Melton, Kevin Breitzke, Cathy Martin, Charles Morris, Colin Highlands, Lee Botts, Maggie Byrne, Dorreen Carey, Amber Herbovetz, Olivia Medved, Natalie Conlon, Dejan Koch, Ken Purze, Chandra Viswanathan, Daniel Goldfarb

NIRPC Staff: Kathy Luther, Joe Exl, Meredith Stilwell

Call to order and Pledge of Allegiance
Chairman Benson called the meeting to order at 9:05 a.m. with the Pledge of Allegiance and self-introductions.

Approval of January 8, 2015 EMPC Minutes
On a motion by Kevin Breitzke and second by Deb Backhus, the February 5, 2015 EMPC meeting minutes were unanimously approved as presented.

Presentations:

a. Little Calumet River - Draft East Branch Watershed Management Plan –
Dr. Candice Smith – Water Program Director, Save the Dunes

Dr. Smith explained that a watershed is an area of land where all precipitation that falls on it and drains off it goes to the same place and is an area of land that drains all streams and rainfall to a common outlet. A watershed management plan is a strategy and work plan for achieving water resource goals. As "living documents" they must be reexamined and revised as conditions change over time. Some benefits of watershed management include generating community support and awareness; collaboration and communication; information for land use and other decisions; developing science-based solutions; and identifying projects and funding.

The first step to develop a management plan, is to obtain a 319 grant from the Indiana Department of Environmental Management (IDEM). Once the grant is received the plan developer must identify and engage stakeholders; hold meetings; form appropriate committees; engage the public; gather historic and current data; conduct water quality monitoring and desktop/windshield/social surveys. In addition, critical and protection areas must be designated; achievable goals set and activities to meet those goals identified.

Save the Dunes received the 319 grant to develop the East Branch Watershed Management plan in January 2012. The watershed is over 47,000 acres in northern Porter and LaPorte counties. Baseline sampling was done monthly between November 2011 and November 2012 at 48 IDEM sites. In addition 15 Great Lakes Innovative Stewardship Through Education Network (GLISTEN) sites were sampled weekly during the summer of 2012. The sampling period coincided with the historic drought of 2012 and consequently non-point source pollution in the watershed was unusually low due to the lack of rain. The parameters considered most important for the Little Calumet East Branch were temperature; dissolved oxygen; pH; total suspended solids; nitrate; ammonia; total phosphorus; E. coli; and chloride. Land use in the watershed is comprised of 29% forest, 29% agriculture, 18% developed, 16% water/wetland and 8% grass/herbaceous. Most of the watershed area is unsewered yet not suitable for on-site septic which could be a problem. There are a lot of impairments in this watershed and many areas on the IDEM 303d listing.
The three subwatersheds contained within the East Branch Watershed include Reynolds Creek, Kemper Ditch and Coffee Creek. Loads, which are the amount of nutrients that come through the watershed in a year, were calculated using a modeling program that calculates pollutant loading using 30 years of precipitation data combined with land use changes. Empirical data collected in 2012 was unable to be used due to the lack of usable data to calculate loads and an IDEM laboratory issue. The loads, targets calculated using Indiana standards for minimum water quality and the load duration curve method and reductions needed to reach those targets for the three subwatersheds were presented by Dr. Smith. Critical and protection areas were determined and scaled goals for 5, 15 and 25 years set. The implementation part of the plan includes developing BMP education for farmers and rural residents focusing on increasing cover crop acreage, increasing filter strip acreage and developing education for septic systems.

The draft Plan was submitted to IDEM and EPA in January and Save the Dunes just received the plan back. Comments still have to be reviewed and final submittal of the Plan will be in the next couple of months.

**NIRPC Business:**

a. **CMAQ Funding Applications – Kathy Luther, NIRPC**

The Congestion Mitigation and Air Quality Notice of Funds Availability 2014-2 contains $13.4m for Lake and Porter Counties and $1.5m for La Porte County for highway, non-motorized, transit and fuels & other projects aimed at reducing congestion. These funds are available because this area is considered non-attainment. Only local government can apply, but public/private partnerships can be formed to apply. The funding requires 20% local match. Past examples include round-a-bouts, diesel retrofits, hybrid police cars, etc. Historically, a large group of stakeholders convened to decide how much money would be given to each category before applications were submitted. This time, all of the money was up for grabs and now that all applications have been submitted it now has to be decided how much goes into each pot. Kathy recommended EMPC have a suggestion for when the percentages are decided. $100k is being taken off the top to transfer to Eastern Lands for Indiana Dunes National Lakeshore bus fuel. This is the last round of funding for fuel, it is off the table after 2017. Suggestion was made regarding the need to build a point system to help prioritize projects and it was stated that an EMPC sub-committee will be formed to rank the fuels and other category projects. There will be more money on the table in two years and it was suggested for EMPC members to attend the March 17th TPC meeting where the funding splits would be discussed. Chairman Benson suggested an even four-way split of 25% of the monies available.

**Public Comment:** None

**Announcements:**

- Joe Exl reported that with funding from EPA core monitoring sites are being established as part of the volunteer stream monitoring network. County parks departments, municipalities and DNR sites which have public access will be coming on board. Signs have been created and will be posted at the sites and they will be pre-registered on the Hoosier Riverwatch Site. Group trainings will be held.
- Kathy announced that public meetings are going to be held as part of the 2040 CRP update.
- Meeting and event announcements will be forwarded to the EMPC email distribution list.

Meeting adjourned at 10:39 a.m.
Transportation Policy Committee
March 17, 2015 9:00 a.m.
NIRPC/Forum Building

AGENDA

1. Call to Order by Chairman, Opening and Announcements
   a) Pledge of Allegiance; Introductions
   b) Meeting Participation Survey
   c) **Action** on the minutes of the February 10 TPC meeting *(Pages 1-4)*

2. Presentation – The Ports of Indiana – *Rick Heimann* – Ports of Indiana-Burns Harbor

3. Planning
   a) 2040 CRP Plan Update – *Mitch Barloga*
   b) Public Comment Period Notice *(Page 5-6)*
   c) Functional Classification System Update – Scott Weber

4. Programming
   a) Notice of Funding Availability (NOFA) Results – *Gary Evers*

5. Indiana Department of Transportation
   Project Lettings Report – *Lyndsay Quist* *(Pages 7-9)*

6. Transit Operator Reports
   a) City of LaPorte Transit
   b) City of Valparaiso V-Line and *ChicaGo DASH*
   c) East Chicago Public Transit
   d) Gary Public Transportation Corporation
   e) Michigan City Transit
   f) Northern Indiana Commuter Transportation District
   g) North Township Dial A Ride
   h) Opportunity Enterprises
   i) Porter County Aging and Community Services
   j) South Lake County Community Services
7. Regional Transportation Partners  
   a) Gary/Chicago International Airport  
   b) Local Highway Projects  
   c) Indiana Toll Road  
   d) South Shore Trails  
   e) Port of Indiana  
   f) Regional Development Authority  
   g) South Shore Clean Cities  
   h) Other

8. Federal Highway Administration and Federal Transit Administration

9. Planning Neighbors  
   a) Chicago Metropolitan Agency for Planning (CMAP)  
   b) South Suburban Mayors and Managers Association  
   c) Southwestern Michigan Commission

10. Public Comment on Agenda Items

11. Other Business, Staff Announcements and Upcoming Meetings  
    a) Other Business  
    b) Staff Announcements  
    c) NIRPC Committee Meetings:  
       • Land Use Committee – 10:00 a.m. March 18 at NIRPC  
       • Finance & Personnel Committee – 8:00 a.m. March 19 at NIRPC  
       • Full Commission/Executive Board – 9:00 a.m. March 19 at NIRPC  
       • Pathway to 2040 Committee – 9:00 a.m. March 25 at NIRPC  
       • Ped, Pedal & Paddle Committee – 1:30 p.m. March 26 at NIRPC  
       • Environmental Policy Committee Meeting – 9:00 a.m. April 2 at NIRPC

The next Transportation Policy Committee meeting will be at 9:00 a.m. Tuesday, April 14, 2015 at NIRPC.

Requests for alternate formats, please contact Mary Thorne at NIRPC at least 48 hours prior at (219) 763-6060 extension 131 or at mthorne@nirpc.org. Individuals with hearing impairments may contact us through the Indiana Relay 711 service by calling 711 or (800) 743-3333.

The Northwestern Indiana Regional Planning Commission (NIRPC) prohibits discrimination in all its programs and activities on the basis of race, color, sex, religion, national origin, age, disability, marital status, familial status, parental status, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual’s income is derived from any public assistance program.
RESOLUTION 15-07

A RESOLUTION OF THE NORTHWESTERN INDIANA
REGIONAL PLANNING COMMISSION ADOPTING AMENDMENT NO. 34 TO
THE 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM FOR LAKE,
PORTER, AND LA PORTE COUNTIES, INDIANA

AMENDMENT NO. 34
March 19, 2015

WHEREAS, Northwest Indiana’s citizens require a safe, efficient, effective, resource-
conserving regional transportation system that maintains and enhances regional
mobility and contributes to improving the quality of life in Northwest Indiana; and

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred
to as “the Commission”, being designated the Metropolitan Planning Organization
(MPO) for the Lake, Porter and LaPorte County area, has established a regional,
comprehensive, cooperative, and continuing (3-C) transportation planning process to
develop the unified planning work program, a transportation plan, and a transportation
improvement program to facilitate federal funding for communities, counties, and
transit operators, and to provide technical assistance and expertise to regional
transportation stakeholder interests; and

WHEREAS, the Commission performs the above activities to satisfy regional
requirements under the Moving Ahead for Progress in the 21st Century (2012), as well as
other federal, state and local laws mandating transportation planning activities; and

WHEREAS, the FY 2014-2017 Transportation Improvement Program is a product of a
multi-modal, 3-C transportation planning process, compatible with regional goals and
objectives and socio-economic and demographic factors used to form the 2040
Comprehensive Regional Plan (CRP); and

WHEREAS, the FY 2014-2017 Transportation Improvement Program is an
implementation of the 2040 Comprehensive Regional Plan (CRP); is fiscally constrained,
and is consistent with the State Implementation Plan for Air Quality; and
WHEREAS, the FY 2014-2017 Transportation Improvement Program is developed by the Commission in coordination and cooperation with local elected and appointed highway and transit officials, special interest and service organizations, including users of public transit, the Indiana Department of Transportation, the Indiana Department of Environmental Management, the U.S. Federal Highway Administration, the U.S. Federal Transit Administration, and the U.S. Environmental Protection Agency; and

NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby amends the FY 2014-2017 Transportation Improvement Program by adding the transit project(s) as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission on this nineteenth day of March, 2015.

________________________________________
Blair Milo
Chairperson

ATTEST:

________________________________________
Bob Schaefer
Secretary
Transportation Improvement Program for Lake, Porter, and LaPorte Counties, Indiana for 2014-2017
Amendment No. 34, Feb. 5, 2015  TRANSIT ONLY

Local Public Transit

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RESOLUTION 15-08


AMENDMENT NO. 33

March 19, 2015

WHEREAS, Northwest Indiana’s citizens require a safe, efficient, effective, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as “the Commission”, being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

WHEREAS, the Commission performs the above activities to satisfy regional requirements under the Federal-Aid Highway Act of 1962, as amended, the Surface Transportation Assistance Act of 1978, as amended, the Urban Mass Transportation Act of 1964, as amended, the Rail Reorganization Act of 1973, the 1970 Clean Air Act, as amended, the Intermodal Surface Transportation Efficiency Act of 1991, the Transportation Equity Act for the 21st Century, the Safe, Accountable, Flexible and Efficient Transportation Equity Act—A Legacy for Users (2005), and the Moving Ahead for Progress in the 21st Century Act (2012), as well as other federal, state and local laws mandating transportation planning activities; and

WHEREAS, the FY 2014-2017 Transportation Improvement Program is a product of a multi-modal, 3-C transportation planning process, compatible with regional goals and objectives and socio-economic and demographic factors used to form the 2040 Comprehensive Regional Plan (CRP); and
WHEREAS, the FY 2014-2017 Transportation Improvement Program is an implementation of the 2040 Comprehensive Regional Plan (CRP); is fiscally constrained, and is consistent with the State Implementation Plan for Air Quality; and

WHEREAS, the FY 2014-2017 Transportation Improvement Program is developed by the Commission in coordination and cooperation with local elected and appointed highway and transit officials, special interest and service organizations, including users of public transit, the Indiana Department of Transportation, the Indiana Department of Environmental Management, the U.S. Federal Highway Administration, the U.S. Federal Transit Administration, and the U.S. Environmental Protection Agency; and

WHEREAS, the changes to the FY 2014-2017 Transportation Improvement Program brought about by this amendment were reviewed by the Air Quality Conformity Task Force’s Interagency Consultation Group (ICG).

NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby amends the 2014-2017 Transportation Improvement Program by adding the new projects and making other changes as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this nineteenth day of March, 2015.

____________________________________
Blair Milo, Chairman

ATTEST:

____________________________________
Robert Schaefer, Secretary
# NEW INDOT Projects & Project Phases

<table>
<thead>
<tr>
<th>DES</th>
<th>Sponsor</th>
<th>Project Description</th>
<th>Action Requested</th>
<th>Federal Funds</th>
<th>Phase</th>
<th>Year</th>
<th>Funds Total</th>
<th>Federal</th>
<th>Non-Federal</th>
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<tbody>
<tr>
<td>1296365</td>
<td>INDOT</td>
<td>US 6 Bridge Painting (over Deep River, 0.62 miles West of SR 130)</td>
<td>Add New Project</td>
<td>NHPP</td>
<td>CE</td>
<td>2015</td>
<td>$52,630</td>
<td>$42,104</td>
<td>$10,526</td>
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</tbody>
</table>
*Located in Lake County, about 0.5 Miles N of Ridge Rd. Cost to Complete: $125,000*

| 1296364 | INDOT   | SR 49 Bridge Painting (Bridge over Amtrak, 0.33 miles N of I-94) | Add New Project | NHPP | CE   | 2016 | $130,000   | $104,000 | $26,000     |
|
*Located in Porter County, between Saemann Rd & Tremont Rd. Cost to Complete: $625,000.*

| 1296360 | INDOT   | SR 49 Bridge Painting (NB Bridge over CSX and Little Calumet River, 0.37 miles S of I-94) | Add New Project | NHPP | CE   | 2016 | $390,000   | $312,000 | $78,000     |
|
*Located in Chesterton, Porter County, between I-94 & Indian Boundary Rd. Cost to Complete: $800,000.*

| 1296371 | INDOT   | I-80/94 Bridge Painting (Columbia Ave. over I-80/94, 0.48 miles E of US 41 (Calumet Ave.)) | Add New Project | NHPP | CE   | 2016 | $33,000    | $29,700  | $3,300      |
|
*Located in Lake County, between Calumet Ave & Indianapolis Blvd. Cost to Complete: $250,000.*
NEW INDOT Projects & Project Phases

<table>
<thead>
<tr>
<th>DES</th>
<th>Sponsor</th>
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<th>Funds Total</th>
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<tbody>
<tr>
<td>1296308</td>
<td>INDOT</td>
<td>US 41 Bridge Painting (bridge over I-80/94 CD and ramp, 3.78mi S of SR 312)</td>
<td>Add New Project</td>
<td>NHPP</td>
<td>CE</td>
<td>2017</td>
<td>$350,000</td>
<td>$315,000</td>
<td>$35,000</td>
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</table>

Located in Hammond. Cost to Complete: $800,000.

| 1401563| INDOT   | SR 912 Bridge Maintenance (SR 912 Marina Access; 00.82 mi W of US 12; Ramp B) | Add New Project   | NHPP          | PE    | 2015 | $100,000    | $80,000  | $20,000     |

Located in East Chicago. Cost to Complete: $1,100,000.
RESOLUTION 15-09


AMENDMENT NO. 35

March 19, 2015

WHEREAS, Northwest Indiana’s citizens require a safe, efficient, effective, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as “the Commission”, being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

WHEREAS, the Commission performs the above activities to satisfy regional requirements under the Federal-Aid Highway Act of 1962, as amended, the Surface Transportation Assistance Act of 1978, as amended, the Urban Mass Transportation Act of 1964, as amended, the Rail Reorganization Act of 1973, the 1970 Clean Air Act, as amended, the Intermodal Surface Transportation Efficiency Act of 1991, the Transportation Equity Act for the 21st Century, the Safe, Accountable, Flexible and Efficient Transportation Equity Act—A Legacy for Users (2005), and the Moving Ahead for Progress in the 21st Century Act (2012), as well as other federal, state and local laws mandating transportation planning activities; and

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NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby amends the 2014-2017 Transportation Improvement Program by adding the new projects and making other changes as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this nineteenth day of March, 2015.

______________________________
Blair Milo, Chairman

ATTEST:

______________________________
Robert Schaefer, Secretary
### 2014-2017 Transportation Improvement Program for Lake, Porter, and LaPorte Counties, Indiana

**Amendment #35  March 2015**

Air Quality Exempt Projects

<table>
<thead>
<tr>
<th>DES</th>
<th>Sponsor</th>
<th>Project</th>
<th>Federal Action Requested</th>
<th>Federal Funds</th>
<th>Phase</th>
<th>Year</th>
<th>Funds Total</th>
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<tr>
<td><strong>Divide Existing Project Into Multiple Projects</strong></td>
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<tr>
<td>0710056</td>
<td>Munster</td>
<td>Existing Listing: Reconstruct 45th Street on new alignment. Includes railroad underpass, Removal of existing 45th St, Signs, &amp; Lighting.</td>
<td>Delete Listing</td>
<td>STP I</td>
<td>CN</td>
<td>2017</td>
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<td>$31,882,512</td>
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<td><strong>Proposed New Listings:</strong></td>
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<tr>
<td>0710056</td>
<td>Munster</td>
<td>Reconstruct 45th Street on new alignment. Includes Removal of existing 45th St, Signs, &amp; Lighting.</td>
<td>Modify existing project</td>
<td>DEMO</td>
<td>CN</td>
<td>2017</td>
<td>$24,000,000</td>
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<td>$24,000,000</td>
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<tr>
<td>Pending</td>
<td>Munster</td>
<td>Construct railroad grade separation on 45th St, just west of Calumet Ave.</td>
<td>Modify existing project</td>
<td>STP I</td>
<td>CN</td>
<td>2017</td>
<td>$8,082,512</td>
<td>$200,000</td>
<td>$7,882,512</td>
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<tr>
<td><strong>Divide Existing Project Into Multiple Projects</strong></td>
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<tr>
<td>1298670</td>
<td>Valparaiso</td>
<td>US 30 Corridor &amp; Intersection Improvements</td>
<td>Delete Listing</td>
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<tbody>
<tr>
<td>1298670</td>
<td>Valparaiso</td>
<td>US 30 Corridor &amp; Intersection Improvements</td>
<td>Modify existing project</td>
<td>NHPP-NHS Routes</td>
<td>PE</td>
<td>2016</td>
<td>$630,950</td>
<td>$504,760</td>
<td>$126,190</td>
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<td>1401812</td>
<td>Valparaiso</td>
<td>US 30 Landscaping from Hay Leonard Rd to Horse Prairie Ave</td>
<td>Modify existing project</td>
<td>NHPP-NHS Routes</td>
<td>CN</td>
<td>2016</td>
<td>$575,000</td>
<td>$460,000</td>
<td>$115,000</td>
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<td>1401813</td>
<td>Valparaiso</td>
<td>US 30 Intersection Improvements, Signals &amp; Lighting from Hayes Leonard to SR 49</td>
<td>Modify existing project</td>
<td>NHPP-NHS Routes</td>
<td>RW2</td>
<td>2016</td>
<td>$100,000</td>
<td>$80,000</td>
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<td>RW1</td>
<td>2016</td>
<td>$1,300,000</td>
<td>$1,040,000</td>
<td>$260,000</td>
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<td>CN</td>
<td>2017</td>
<td>$17,635,250</td>
<td>$14,108,200</td>
<td>$3,527,050</td>
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<td>1401814</td>
<td>Valparaiso</td>
<td>US 30 Shared use path, Hayes Leonard to SR 49</td>
<td>Modify existing project</td>
<td>NHPP-NHS Routes</td>
<td>CN</td>
<td>2017</td>
<td>$230,000</td>
<td>$184,000</td>
<td>$46,000</td>
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</table>

**Add New Projects or Project Phases**

<table>
<thead>
<tr>
<th>DES</th>
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<tbody>
<tr>
<td>1382657</td>
<td>Chesterton</td>
<td>Construct Westchester-Liberty Trail, Phase 2</td>
<td>Add new project phase to TIP.</td>
<td>TAP</td>
<td>RW</td>
<td>2016</td>
<td>$120,835</td>
<td>$96,668</td>
<td>$24,167</td>
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</table>

Cost to Complete: $1,200,000

<table>
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<tbody>
<tr>
<td>1401029</td>
<td>Porter County</td>
<td>Reconstruct Porter CR 100 South from 2,000 feet W of CR 725W to 1,000 feet E of CR 500W.</td>
<td>Add New Project</td>
<td>STP IV</td>
<td>PE</td>
<td>2016</td>
<td>$1,230,700</td>
<td>$84,660</td>
<td>$21,165</td>
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<td>Demo</td>
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<td>$899,900</td>
<td>$224,975</td>
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<td>STP IV</td>
<td>RW</td>
<td>2017</td>
<td>$667,575</td>
<td>$534,860</td>
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Cost to Complete: $8,135,875. Length: 2.75 miles. Porter CR 100 South is 109th Ave in Lake County.
<table>
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<tr>
<th>DES</th>
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<tbody>
<tr>
<td>0600369</td>
<td>Michigan City</td>
<td>Construct NIPSCO Trail North (Washington Park to Liberty Trail)</td>
<td>Remove project from TIP</td>
<td>TE</td>
<td>CN</td>
<td>2016</td>
<td>$1,000,000</td>
<td>$800,000</td>
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Project could not be let prior to TE fund lapse in Sept 2015.