NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD/FULL COMMISSION MEETING
Thursday, January 18, 2018, 9:00 A.M.
NIRPC Lake Michigan Room
6100 Southport Road, Portage, IN

AGENDA

I. Call to Order and Pledge of Allegiance – Michael Griffin, Chair

II. Public Comment

III. New Appointments – Dave Hollenbeck

IV. Presentation: Indiana Volkswagen Mitigation Trust Program - Shawn Seals, DieselWise Indiana Administrator, IDEM- Office of Air Quality

V. Approval of Minutes of the December 14, 2017 Full Commission Meeting Pages 1-3

VI. Report of the Chair – Michael Griffin
   a. Nominating Committee
   b. Election of Officers/Executive Board
   c. Exchange of Gavel
   d. 2018 Schedule of NIRPC Meetings Page 4

VII. Report of the Executive Director – Ty Warner

VIII. Finance & Personnel Committee – Dave Shafer

IX. Environmental Management Policy Committee - Geof Benson

X. Technical Planning Committee – Kevin Breitzke Pages 5-13
   a. Action on Resolution 18-02, Safety Target Adoption Pages 7-9
   b. Public Comment Report for FY 2018-2021 Transportation Improvement Program Amendment #8 for Local Projects Page 10
   c. Action on Resolution 18-01, FY 2018-2021 Transportation Improvement Program Amendment #8 for Local Projects Pages 11-13

XI. INDOT, Rick Powers, La Porte District Deputy Commissioner

XII. Legislative Committee – Mary Tanis

XIII. Other Business

XIV. Announcements

XV. Adjournment

The Northwestern Indiana Regional Planning Commission (NIRPC) prohibits discrimination in all its programs and activities on the basis of race, color, sex, religion, national origin, age, disability, marital status, familial status, parental status, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual’s income is derived from any public assistance program.
Call to Order
Chairman Michael Griffin called the meeting to order at 9:10 a.m. with the Pledge of Allegiance and self-introductions.

Commissioners present included Jeannette Bapst, Geof Benson, Jim Biggs, Kevin Breitzke, Robert Carnahan, Christine Cid, Bill Emerson, Jr., Don Ensign, Will Farrellbegg, Tom Fath, Michael Griffin, Richard Hardaway, Jack Jeralds, Justin Kiel, Cary Kirkham, Andrew Kyres, Jeff Larson, Tom McDermott, Jr., Diane Noll, Rick Ryfa, Tom Schmitt, Dave Shafer, Brian Snedecor, Ed Soliday, Joe Stahura, Greg Stinson, Mary Tanis, Jim Ton and George Topoll.

Guests present included Rick Powers, Lyndsay Quist, Matt Deitchley, David Wright, Dennis Metheny, Dean Button, Randy Strasser, Jonathan Kruger, AJ Monroe, Ismail Attallah, Tom Silich, Jim Nowacki, Andrew Steele and Tim Zorn.

Staff present included Ty Warner, Kathy Luther, Daria Sztaba, Allen Hammond, Eman Ibrahim, Mitch Barloga, Meredith Stilwell, Scott Weber, James Winters, Stephen Sostaric, Jody Melton and Mary Thorne.

Public Comment
Jim Nowacki, resident of Gary, commented on his concerns about sidewalk and roadway conditions and future projects in Gary.

David Wright overviewed current and new transit operations in Gary.

New Appointments
David Hollenbeck announced the appointments of Matt Murphy from the City of Valparaiso and Mary Brown from the City of Gary.

Presentation
Mitch Barloga presented on the Marquette Greenway TIGER grant application. The program is offered yearly by the USDOT. Our application is for the 30-mile balance of the 58-mile Marquette Greenway route in an ask amount of $24.2 million along with 74 letters of support from Michigan, Indiana and Illinois. The total project amount is $33 million. The recipients should be announced early next year. If we do not get an award, we will resubmit under the second round in the Spring. More information can be found at http://www.nirpc.org/2040-plan/transportation/tiger/

Minutes
On a motion by Kevin Breitzke and a second by Mary Tanis, the minutes of the October 19, 2017 Full Commission meeting were approved by the Full Commission.

Under general consent, Michael Griffin moved to the report of the Finance & Personnel Committee to allow for a vote on the 2018 budget by the Full Commission.

Finance & Personnel Committee
Kathy Luther described the transfer within categories under Amendment #7 transferring $15,000 to the E-Tip from E-Tip and Household Travel Survey. On a motion by Geof Benson and a second by Jim Ton, the Commission voted to approved amendment #7 to the FY 2017 budget. Kathy Luther described the transfer within categories under Amendment #8, transferring $8,000 to MPO conference and audit and accounting contractual. On a motion by
Geof Benson and a second by Greg Stinson, the Commission voted to approved amendment #8 to the FY 2017 budget.

Kathy Luther described the agreement between NIRPC and Westat for the Regional Household Travel Survey, which is performed every 10 years. On a motion by Jim Ton and a second by Geof Benson, the Commission voted to adopt the agreement as presented.

Kathy Luther explained the revenue and Daria Sztaba explained the expenses as outlined in the proposed 2018 budget, which match our grants. Dave Shafer said the Finance & personnel recommends the 2018 budget for adoption. On a motion by Dave Shafer and a second by Greg Stinson, the Commission voted to adopt the contract for legal services as presented.

Report of the Chair
Michael Griffin reported that the by-laws committee consisting of Dave Shafer, George Topoll, Justin Kiel, Will Farrellbegg and Michael Griffin submitted a draft to the attorney. The task force will meet once more and then they will present the draft by-laws to the Commission in 2018. Mary Tanis will serve as the Chair of the Legislative Committee. NIRPC received a certificate of excellence in financial reporting, the Comprehensive Annual Financial Report (CAFR) for the period ending 2016.

Report of the Executive Director
Ty Warner commented that the by-laws are more than just procedures which is why they are being reviewed by our attorney. Mr. Warner announced new staff members: Daria Sztaba, Chief Financial Officer; Charles Bradsky, Transportation Projects Manager; Trey Wadsworth, Director of Transportation and Talaya Jones, Chief Accountant. Mr. Warner commented that bringing millennial demographics in our 2050 update in 2019 will be taking place and NIRPC has partnered with One Region. He welcomed Leah Konrady, Director of One Region, who commented that it was an exciting partnership with good synergy to identify issues in the region. Mr. Warner said that he contacted the regional head of the EDA in Chicago and the rules and composition changed. We will rework the Economic Development District application to make it more explicit so that the EDD is again a NIRPC function.

Environmental Management Policy Committee
Geof Benson said the minutes from the last meeting were in the packet. The next EMPC meeting will take place on January 4 at 9 a.m. at NIRPC. Kay Nelson said she has been appointed by Governor Holcomb to the VW Trust Fund Board. IDEM will be scoring the applications for the Board’s final decisions. For more information on the mitigation trust program go to http://www.in.gov/idem/airquality/2712.htm. Kay Nelson said IDEM Commissioner Bruno Pigott will attend the joint Forum-EMPC meeting on January 4.

Technical Planning Committee
• Kevin Breitzke reported that the Technical Planning Committee met on December 5 and heard an update from staff on TIGER grant application for the Marquette Greenway and a short video on year-round use of walkways to increase activity.
• Stephen Sostaric reported that there were no comments received on the FY 2018-2021 Transportation Improvement Program Amendments.
• Charles Bradsky explained Resolution 17-23, Amendment #5 to the FY 2018-2021 Transportation Improvement Program for local projects as recommended by the TPC. On a motion by Jim Ton and a second by Don Ensign, the Commission voted to adopt Resolution 17-23, FY 2018-2021 TIP Amendment #5.
• Charles Bradsky explained Resolution 17-24, Amendment #6 to the FY 2018-2021 Transportation Improvement Program for INDOT projects as recommended by the TPC. On a motion by George Topoll and a second by Brian Snedecor, the Commission voted to adopt Resolution 17-24, FY 2018-2021 TIP Amendment #6.
• James Winters explained Resolution 17-25, Amendment #7 to the FY 2018-2021 Transportation Improvement Program adding a regular line item for NICTD’s West Lake and double tracking projects which was omitted from
the FY 2018-2021 TIP as recommended by the TPC. On a motion by Jim Ton and a second by George Topoll, the Commission voted to adopt Resolution 17-23, FY 2018-2021 TIP Amendment #5.

The next meeting of the Technical Planning Committee is scheduled for January 9, 2018 at 9 a.m. at NIRPC.

**Indiana Department of Transportation**

Rick Powers reported that wire theft is occurring again. INDOT is replacing the copper with aluminum, as much as possible.

**Other Business**

- Kevin Breitzke commented that the engineers were sent a letter from INDOT asking for feedback on the LPA program. They are rewriting recertification for your employees in responsible charge (ERCs). The continuing education will start early next year.
- Ed Soliday commented that there is concern about all the rapid growth in south Lake County and how to plan ahead for this, especially on US 41. He asked for a report on NIRPC and INDOT’s future plans for the area.

**Announcements**

- Bob Carnahan announced that Cedar Lake has hired a new police chief, Dave Coulson.
- Cary Kirkham said the LaPorte County Coroner’s budget has been blown out due to the cost of autopsies and seeks a centralized regional site for autopsies to reduce costs.
- Jan Bapst said a group called Court Appointed Special Advocates (CASA) serves children removed from their homes because of neglect and opioid abuse. Volunteers are welcome.
- In response to a question by Tom McDermott, Michael Griffin said public comment is limited to 3 minutes and it is noted on the request for public comment form. NIRPC has a principle called “Chairman’s Rules”. The new by-laws will define these principles.
- Tom Schmitt commented on the recent big box store ruling on the tax structure. A Target store in St. John wants the same tax rate as an empty Kmart store. Bob Carahan announced a 16 Plus meeting tomorrow at 9 a.m. in Schererville.
- Jeff Larson said Porter passed $50 million in bonds for infrastructure improvements.
- Bill Emerson said Lake County Commission is in the middle of their comprehensive plan 5 year update and thanked NIRPC staff for their assistance.
- Ty Warner said the next meeting is January 18 at 9 a.m. and it must be a meeting of the Full Commission in order to elect the 2018 officers.

**Adjudgment**

Hearing no other business, Michael Griffin adjourned the meeting at 10:45 a.m.

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A Digital MP3 of this meeting is filed. Contact Mary Thorne at the phone or email below should you wish to receive a copy of it. DVD recordings will be available once they are received by NIRPC from the videographer.

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# 2018 NIRPC COMMISSION MEETING DATES

*All Commission/Executive Board meetings are held at NIRPC at 9:00 a.m. unless noticed otherwise.*

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<tr>
<th>Date</th>
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<tr>
<td>January 18</td>
<td>Full Commission</td>
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<tr>
<td>February 15</td>
<td>Executive Board</td>
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<td>March 15</td>
<td>Executive Board</td>
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<td><strong>April 19</strong></td>
<td><strong>Full Commission</strong></td>
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<td>May 17</td>
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<td><strong>Full Commission</strong></td>
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<td>October 18</td>
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<td><strong>November 15</strong></td>
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<tr>
<td>December</td>
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*Please be sure to consult the NIRPC website at [www.nirpc.org](http://www.nirpc.org) for confirmation of meeting dates, times, and locations, which may be revised throughout the course of the year.*
Technical Planning Committee Meeting  
NIRPC Lake Michigan Room  
6100 Southport Road, Portage  
December 5, 2017  
MINUTES

Chairman Kevin Breitzke called the meeting to order at 9:08 a.m. with the Pledge of Allegiance and self-introductions. Members present included Kevin Breitzke, George Topoll, David Wright, Tom MacLennan, Lyndsay Quist, Mark O’Dell, Bill Emerson, Jr., Kay Nelson, Kelly Wenger, Tim Burkman and Jerry Siska. Others present included Tom Schmitt, Mike Yacullo, Jeff Huet, AJ Monroe, Jake Dammarell, Claudia Taylor, Laurie Keagle, Ismail Attallah, Bruce Spires, Dean Button, Eric Wolverton, Mike Jabo, Karie Koehneke, Frank Rosado, Jr., Steve Summers, Brandon Arnold, Robin Barzoni-Tillman and Andrew Steele. Staff present included Ty Warner, Trey Wadsworth, Charles Bradsky, Scott Weber, Gabrielle Biciunas, James Winters, Eman Ibrahim, Stephen Sostaric and Mary Thorne.

Ty Warner welcomed new staff members Trey Wadsworth, Director of Transportation; Charles Bradsky, Project Manager; Daria Sztaba, Chief Financial Officer and Talaya Jones, Chief Account.

The INDOT participation survey was available at the table in the lobby. The minutes of the October 10, 2017 Technical Planning Committee meeting were approved on a motion by George Topoll and a second by Kay Nelson.

Implementation Planning
Mitch Barloga reported that NIRPC applied for a TIGER grant. The program is offered yearly by the USDOT. Our application is for the 30-mile balance of the 58-mile Marquette Greenway route in an ask amount of $24.2 million along with 74 letters of support from Michigan, Indiana and Illinois. The total project amount is $33 million. The recipients should be announced early next year. If we do not get an award, we will submit under the second round in the Spring. Ty Warner thanked Mitch for filing the application, adding that the Marquette Greenway vision began in 2009.

Programming
- Stephen Sostaric reported that the 7-day public comment period for amendments 5, 6 and 7 to the FY 2018-2021 Transportation Improvement Program ends today. As of this morning, no comments were received. The amendments were vetted through the inter-agency consultation group as well as the Transportation Resource & Oversight Committee. The changes listed in the amendments are minor and recommendation is being sought today, pending no adverse comments being received.
- Charles Bradsky described Resolution 17-23, Amendment #5 to the FY 2018-2021 Transportation Improvement Program for local agencies. On a motion by George Topoll and a second by Mark O’Dell, the Technical Planning Committee voted to recommend Amendment #5 to the FY 2018-2021 Transportation Improvement Program to the NIRPC Board for adoption.
- Charles Bradsky presented Resolution 17-24, Amendment #6 to the FY 2018-2021 Transportation Improvement Program for INDOT projects. On a motion by Kay Nelson and a second by George Topoll, the Technical Planning Committee voted to recommend Amendment #6 to the FY 2018-2021 Transportation Improvement Program to the NIRPC Board for adoption.
- James Winters presented Resolution 17-25, Amendment #7 to the FY 2018-2021 Transportation Improvement Program which corrects an omission oversight for a NICTD project putting it back into the TIP. On a motion by Kelly Wenger and a second by David Wright, the Technical Planning
Committee voted to recommend Amendment #7 to the 2018-2021 Transportation Improvement Program to the NIRPC Board for adoption.

**Topical Committee Reports:**

- Mitch Barloga said the Ped, Pedal & Paddle Committee will meet at 1:30 p.m. on Thursday, December 7 at 1:30 p.m. and will see a presentation on bike tourism. The Committee has changed it’s meeting date to the first Thursday of the month beginning in January 2018.

- James Winters said the Transit Operators will meet immediately following the TPC meeting on a new project selection process. This has been a banner year for transit with the South Shore double tracking and Westlake Corridor, GPTC’s Broadway Rapid Transit and the Transit Triangle in LaPorte County. All transit grants were awarded and two studies were completed with Portage and Hobart. We will be looking at expanding South Lake County Community Services into Hobart and we are working with GPTC and several communities along the Lake Shore South route. David Wright added that thanks to funding support from the Lake County Commission, the Lake County Council and the City of Hammond, GPTC is announcing that service to the Lake Shore South will be returning with all day service next year. An announcement on the Broadway Metro Express launch date will take place next Wednesday at the Metro Center at 3:30 p.m. as well as details on mobile ticketing.

- Eman Ibrahim said the Land Use Committee will meet on January 17 at 10 a.m.

- Scott Weber said the Surface Transportation Committee met this morning and adopted an amendment to the committee’s bylaws and adopted guidelines for pavement condition ratings. The next meeting is February 6 at 9 a.m. at NIRPC. Committee Chair Tom Schmit thanked Scott for his work and added that at the meeting the committee heard about the Community Crossings Grant Program intended uses and an update on the Household Travel Survey.

**Emerging Trends:** Mitch Barloga showed a brief video on the possibilities for trail use titled, “Edmonton Freezeway.”

**Announcements and Events:**

- Kay Nelson said she has been appointed by Governor Holcomb to the VW Trust Fund Board. IDEM will be scoring the applications for the Board’s final decisions. For more information on the mitigation trust program go to [http://www.in.gov/idem/airquality/2712.htm](http://www.in.gov/idem/airquality/2712.htm).

- Kay Nelson said IDEM Commissioner Bruno Pigott will attend the joint Forum-EMPC meeting on January 4.

- Kay and Kathy Luther are happy about the excitement being generated on brownfield redevelopment and the energy grant has been spent down and Kathy has submitted a new grant application.

- Kelly said the double tracking and the West Lake Corridor projects were submitted to FTA on September 8 and should have an answer in February. Construction is expected to begin in 2018 for the double tracking, opening in 2020 and West Lake would begin in 2020 with opening in 2022.

- Kevin Breitzke read the list of upcoming meetings.

The next Technical Planning Committee meeting is January 9 at 9 a.m. at NIRPC. Hearing no other business, Kevin Breitzke adjourned the meeting at 9:50 a.m.

_A Digital MP3 of this meeting is filed. Contact Mary Thorne at the phone number or email below should you wish to receive a copy or a portion of it._
RESOLUTION 18-02

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING SAFETY PERFORMANCE MEASURE TARGETS FOR 2018

January 18, 2018

WHEREAS, Northwest Indiana’s citizens require a safe, efficient, effective, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as “the Commission”, being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

WHEREAS, the Commission performs the above activities to satisfy requirements of the Fixing America's Surface Transportation (FAST) Act of 2015 (PL 114-94), applicable portions of all prior federal transportation program authorizing legislation, as well as other federal, state, and local laws mandating or authorizing transportation planning activities; and

WHEREAS, the FAST Act of 2015 requires the implementation of performance-based planning, starting with the setting of annual safety targets by state departments of transportation for the performance measures of number of fatalities, rate of fatalities per 100 million miles traveled, number of serious injuries, rate of serious injuries per 100 million miles traveled, and number of non-motorized fatalities and non-motorized serious injuries; and

WHEREAS, the FAST Act of 2015 requires metropolitan planning organizations (MPOs) to annually adopt the targets of the state department of transportation or develop their own; and
WHEREAS, the Technical Policy Committee (TPC) has recommended that the Northwestern Indiana Regional Planning Commission adopt these safety targets for the year 2018;

NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby adopts the safety targets chosen by the Indiana Department of Transportation (INDOT) and will support these targets by planning and programming projects so that they contribute to the attainment of the targets for the performance measures as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this eighteenth day of January, 2018.

Signed: _____________________________  
Printed: _____________________________
Chairperson

ATTEST:

Signed: _____________________________  
Printed: _____________________________
Secretary
The Fixing America’s Surface Transportation (FAST) Act of 2015 requires the annual development and adoption of safety target performance measures by state departments of transportation and metropolitan planning organizations. The targets are required to be set for the following performance measures:

- Number of fatalities
- Rate of fatalities per 100 million miles traveled
- Number of serious injuries
- Rate of serious injuries per 100 million miles traveled
- Number of non-motorized fatalities and non-motorized serious injuries

The Indiana Department of Transportation (INDOT) has adopted its safety target based on five-year rolling averages and reported these targets as required to the National Highway Traffic Safety Administration and the Federal Highway Administration. These targets are:

- Number of fatalities – 814.9
- Rate of fatalities per 100 million miles traveled – 1.036
- Number of serious injuries – 3,479.8
- Rate of serious injuries per 100 million miles traveled – 4.347
- Number of non-motorized fatalities and non-motorized serious injuries – 417.0

The Northwestern Indiana Regional Planning Commission has chosen to plan and program projects in support of attaining these targets.
Amendment 8 of the 2018-2021 Transportation Improvement Program were released for a 7-day public comment period which began on January 2, 2018 and ended January 8, 2018. The amendment was made available at www.nirpc.org.

No comments were received during the comment period on the proposed amendment.
RESOLUTION 18-01

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION AMENDING THE FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM FOR LAKE, PORTER, AND LAPORTE COUNTIES, INDIANA

AMENDMENT NO. 8
January 18, 2018

WHEREAS, Northwest Indiana’s citizens require a safe, efficient, effective, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

WHEREAS, the Northwestern Indiana Regional Planning Commission, hereafter referred to as “the Commission”, being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

WHEREAS, the Commission performs the above activities to satisfy requirements of the Fixing America's Surface Transportation (FAST) Act of 2015 (PL 114-94), applicable portions of all prior federal transportation program authorizing legislation, as well as other federal, state, and local laws mandating or authorizing transportation planning activities; and

WHEREAS, the FY 2018-2021 Transportation Improvement Program is a product of a multi-modal, 3-C transportation planning process, compatible with regional goals and objectives and socio-economic and demographic factors used to form the 2040 Comprehensive Regional Plan (CRP), as amended; and

WHEREAS, the FY 2018-2021 Transportation Improvement Program is an implementation of the 2040 Comprehensive Regional Plan (CRP), as amended; is fiscally constrained, and is consistent with the State Implementation Plan for Air Quality; and
WHEREAS, the FY 2018-2021 Transportation Improvement Program is developed by the Commission in coordination and cooperation with local elected and appointed highway and transit officials, special interest and service organizations, including users of public transit, the Indiana Department of Transportation, the Indiana Department of Environmental Management, the U.S. Federal Highway Administration, the U.S. Federal Transit Administration, and the U.S. Environmental Protection Agency; and

WHEREAS, the changes to the FY 2018-2021 Transportation Improvement Program brought about by this amendment were reviewed by the Air Quality Conformity Task Force’s Interagency Consultation Group (ICG); and

WHEREAS, the changes to the FY 2018-2021 Transportation Improvement Program brought about by this amendment were subjected to public comment in the manner prescribed by the 2014 Public Participation Plan with no comments received; and

WHEREAS, the Technical Policy Committee (TPC) has recommended that the Northwestern Indiana Regional Planning Commission make these changes to the FY 2018-2021 Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Northwestern Indiana Regional Planning Commission hereby amends the FY 2018-2021 Transportation Improvement Program by adding the new projects and making other changes as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this eighteenth day of January, 2018.

Signed: _____________________________

Printed: _____________________________
Chairperson

ATTEST:

Signed: _____________________________

Printed: _____________________________
Secretary
# Local Projects/Project Phases

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<th>Sponsor</th>
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<td>Bridge Replacement; #62; 1.6 mi south of CR 1000 S over Kankakee River</td>
<td>Add Phase</td>
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<td>RW</td>
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Phase was previously removed in A2 of FY 2016-2019 TIP (Feb 2015)

Administrative Modification; Project is moving from FY 18 to FY 19; Regionally Significant & Non Exempt